

PERIOD OF ACTION ON PROCUREMENT ACTIVITIES

LATEST ALLOWABLE TIME							
Stage	Activities	Deadline	Goods	Infrastructure Projects		Consulting Services	Person Responsible
				For ABC 50M and below	For ABC above 50M		
1	Advertisement/ Posting of Invitation to Bid/Request for Expression of Interest		7 cd	7 cd	7 cd	7 cd	BAC
2	Eligibility Check (and Short Listing, in case of Consulting Services)		Refer to Stage 5	Refer to Stage 5	Refer to Stage 5	20 cd	BAC
3	Issuance and availability of Bidding Documents	From 1 st day of Stage 1 until Stage 5					BAC/PSMD
4	Pre-bid Conference	12 cd before Stage 5	1 cd	1 cd	1 cd	1 cd	BAC
	Request for clarification	10 cd before Stage 5					Bidders
	Supplemental/Bid Bulletin	7 cd before Stage 5					BAC
5	Submission and receipt of Bids	45 cd from last day of Stage 1 for Goods. 50/65 cd from last day of Stage 1 for Infrastructure Projects. 75 cd from last day of Stage 1 for Consulting Services.	1 cd (includes opening of bids and eligibility check)	1 cd (includes opening of bids and eligibility check)	1 cd (includes opening of bids and eligibility check)	1 cd (includes opening of bids)	Bidders and BAC
	Submission of additional requirements	3 cd after Stage 5					Bidders and BAC
6	Bid Evaluation		7 cd	5 cd	7 cd	21 cd + 2 cd for approval of ranking	BAC
7	Notification for negotiation		n/a	n/a	n/a	3 cd	BAC
8	Negotiation		n/a	n/a	n/a	10 cd	BAC
9	Post-qualification		30 cd	30 cd	30 cd	30 cd	BAC
10	Approval of resolution/Issuance of Notice of Award		7 cd	4 cd	7 cd	7 cd	BAC / HOPE
11	Contract preparation and signing		10 cd	10 cd	10 cd	10 cd	PSMD/Legal
12	Approval of contract by higher authority		15 cd	5 cd	15 cd	15 cd	PSMD/ Approving Authority
13	Issuance of Notice to Proceed		3 cd	2 cd	3 cd	3 cd	PSMD
Total Time			124 cd	113 cd	144 cd	170 cd	

EARLIEST POSSIBLE TIME						
Stage	Activities	Deadline	Goods	Infrastructure Projects	Consulting Services	Person Responsible
1	Advertisement/ Posting of Invitation to Bid/Request for Expression of Interest		7 cd	7 cd	7 cd	BAC
2	Eligibility Check (and Short Listing, in case of Consulting Services)		Refer to Stage 5	Refer to Stage 5	3 cd (1 cd for eligibility, 1 cd for short listing, and 1 cd for notice)	BAC
3	Issuance and availability of Bidding Documents	From 1 st day of Stage 1 until Stage 5				BAC/PSMD
4	Pre-bid Conference	12 cd before Stage 5	1 cd	1 cd	1 cd	BAC
	Request for clarification	10 cd before Stage 5				Bidders
	Supplemental/Bid Bulletin	7 cd before Stage 5				BAC
5	Submission and receipt of Bids		1 cd (includes opening of bids and eligibility check)	1 cd (includes opening of bids and eligibility check)	1 cd (includes opening of bids)	Bidders and BAC
	Submission of additional requirements	3 cd after Stage 5				Bidders and BAC
6	Bid Evaluation		1cd	1cd	1 cd + 1 cd for approval of ranking	BAC
7	Notification for negotiation		n/a	n/a	1 cd	BAC
8	Negotiation		n/a	n/a	1 cd	BAC
9	Post-qualification		1 cd	1 cd	1 cd	BAC
10	Approval of resolution/Issuance of Notice of Award		2 cd (1 cd for BAC resolution and 1 cd for NOA)	2 cd (1 cd for BAC resolution and 1 cd for NOA)	2 cd (1 cd for BAC resolution and 1 cd for NOA)	BAC / HOPE
11	Contract preparation and signing		2 cd (1 cd for contract preparation and 1 cd for contract signing)	2 cd (1 cd for contract preparation and 1 cd for contract signing)	2 cd (1 cd for contract preparation and 1 cd for contract signing)	PSMD/Legal
12	Approval of contract by higher authority		1 cd	1 cd	1 cd	PSMD/ Approving Authority
13	Issuance of Notice to Proceed		1 cd	1 cd	1 cd	PSMD
Total Time			28 cd	28 cd	34 cd	