



PHILIPPINE NATIONAL OIL COMPANY
 Fort Bonifacio, Taguig City

MASTER LIST OF RECORDS
 QMS-04F1 Rev.0

Unit/ Section/ Department: _____

Form No.	Form Title	Record Generator/ Active File Custodian	Active File Retention Time	Archive Location	Archive Retention Time	Remarks

Prepared by:

 (Signature over Printed Name)
 Unit Head