



PHILIPPINE NATIONAL OIL COMPANY
Fort Bonifacio, Taguig City

ANNUAL AUDIT PLAN FOR Year _____
As of _____, 20____
QMS-05F1 Rev.0

PROCESS/ FUNCTION/ AREA													REMARKS	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
1. Top Management														
2. QMS Team (Including QMR)														
3. Planning Process														
4. Estate Management Process														
5. Project Management Process														
6. Legal Services Process														
7. Internal Audit														
8. Document Control														
9. Procurement and Property Management														
10. Human Resources														

L1	Internal	L3 – 3 Party
L2	ICO	

Prepared by: _____ Date _____ Approved by: _____ Date: _____
 (Signature over printed name) (Signature over printed name)
 Lead Internal QMS Auditor SVP LAEMS