



**PHILIPPINE NATIONAL OIL COMPANY**

PNOC Building VI, Energy Center, Rizal Drive,  
BGC, Taguig City  
TIN 000-169-191-000 VAT



**PURCHASE ORDER**

PY-716 (Rev. 09/88)

|  |  |   |  |   |
|--|--|---|--|---|
| <b>SUPPLIER NAME AND ADDRESS</b><br><b>YNZAL MARKETING CORPORATION</b><br>#20 SCOUT LIMBAGA STREET, BRGY. LAGING<br>QUEZON CITY                                  |  | <b>YOUR QUOTATION REFERENCE</b><br>HANDA, <b>QUOTATION SUBMITTED BY:</b><br>MS. LEAH S. SOLINAP   |  | <b>PO No 298801</b>                             |
| <b>DELIVER PROMPTLY TO</b><br><b>PNOC BLDG. 6, ENERGY CENTER,</b><br><b>RIZAL DRIVE, FORT BONIFACIO,</b><br><b>TAGUIG, M.M.</b><br><b>ATTN: J.T. EVANGELISTA</b> |  | ABOVE PURCHASE ORDER AND REQUISITION NUMBERS<br>MUST APPEAR ON ALL SHIPPING AND BILLING DOCUMENTS.<br>THE COMMODITY CODES SHOWN BELOW MUST APPEAR ON<br>ALL INVOICES AND SHIPPING LISTS, CAREFULLY READ AND<br>FOLLOW ALL INSTRUCTIONS SHOWN AT THE BACK OF THIS<br>PURCHASE ORDER. |  | <b>REQUISITION NO</b><br><b>SMD-24-050</b>      |
|  |  |   |  | <b>DATE PO PREPARED</b><br><b>July 10, 2024</b> |
|  |  |   |  | <b>ACCOUNTING CHARGES</b>                       |
|  |  |   |  | <b>DOLLAR CONVERSION/AMOUNT</b>                 |

|   |  |
|---|--|
| <b>PAYMENT TERMS (UPON SUBMISSION OF ORIGINAL INVOICE &amp; PO)</b><br><br><b>NET 30 DAYS</b> | <b>DELIVERY TERM</b><br><b>FOB MANILA:</b><br><b>DELIVERY DATE: WITHIN THIRTY (30)</b><br><b>CALENDAR DAYS UPON RECEIPT OF PURCHASE</b><br><b>ORDER (PO)</b> |
|---|--|

| ITEM NO. | COMMODITY CODE | UM   | DESCRIPTION  | QUANTITY | UNIT PRICE | AMOUNT                |
|----------|----------------|------|--|----------|------------|-----------------------|
| 1        |                | lic. | <b>ONE (1) YEAR SUBSCRIPTION FOR</b><br><b>ADOBE ACROBAT PRO FOR TEAMS</b><br><br><b>FEATURES AND FUNCTIONALITY:</b><br>- Converts document and images to PDF files<br>- Create, protect and send PDF's in popular Microsoft 365 apps for Windows<br>- Combine multiple documents and file types into one PDF file<br>- Convert web pages to interactive PDFs<br>- Prevent others from copying or editing information in PDFs<br>- Create a password-protected PDF<br>- Recognize text in scans<br>- Edit PDF text and images<br>- Insert, delete and organize pages in a PDF<br>- Convert PDFs to JPEG, TIFF, or PNG image formats<br>- Redact to permanently remove sensitive visible information in PDFs<br>- Add comments to PDFs with a full suite of commenting tools including text editing, highlighter and sticky notes;<br>- Fill, sign and send forms faster using data from computer or mobile device<br>- Turn paper or Word docs into fillable PDF forms<br>- Require password, security certification<br>- Use AI/ML to easily convert any document into a web form<br><br>~~~~~<br><b>NOTHING FOLLOWS</b><br><b>NOTE: 12% VAT INCLUDED</b> | 11       | 16,575.00  | Php <u>182,325.00</u> |

|                                   |                |                            |                                   |
|-----------------------------------|----------------|----------------------------|-----------------------------------|
| <b>SUPPLIER ACCEPTANCE</b>        |                | <b>REVIEW AND APPROVAL</b> |                                   |
| TERMS AND CONDITIONS ACCEPTED BY: | DATE ACCEPTED: | REVIEWED BY:               | <i>[Signature]</i><br>E.M. BABERA |
| ORIGINAL PO RECEIVED BY:          | DATE RECEIVED: | APPROVED BY:               | ATTY. A.E. SUYOM                  |

SUPPLIER'S COPY

No 298801