

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

References:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoS8R>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PHILIPPINE NATIONAL OIL COMPANY
Region: NCR
Address: PHOC Bldg. Vt. Energy Center
Postal Code: BGC, Taguig City

Agency Code/UACS: 3501A0000000
Organization Type: Government Owned and/or Controlled Corp. (GOCC)

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Contact Person: Hildeg J. Sanchez
Position: Administrative Officer II
E-mail: hildeg.sanchez@ps-philgeps.gov.ph
Telephone/Mobile No.: 9175234481

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																								
ALCOHOL OR ACETONE BASED ANTISEPTICS																								
1 12191601-AE-004	ALCOHOL, Ethyl, 500 mL	bottle	132	0	0	132	4,726.72	74	0	0	74	3,771.84	79	0	0	79	4,025.84	62	0	0	62	3,159.52	347	50.96
2 12191601-AE-003	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
3 46121112-CP-P01	CLEARBOOK, A5 size	box	52	0	0	52	1,836.72	12	0	0	12	426.32	13	0	0	13	459.68	18	0	0	18	353.68	67	51.36
4 661211412-CP-P02	CLEARBOOK, Legal size	box	47	0	0	47	1,804.56	13	0	0	13	500.24	12	0	0	12	481.76	11	0	0	11	423.28	81	30.48
5 661211539-ER-P01	ERASER, plastic/rubber	piece	32	0	0	32	299.52	2	0	0	2	18.77	3	0	0	3	20.00	2	0	0	2	18.72	19	9.36
6 661211524-SP-C01	SIGN PEN, Extra Fine Tip, Black	piece	169	0	0	169	4,394.00	44	0	0	44	1,144.00	96	0	0	96	2,236.69	28	0	0	28	729.00	377	19.00
7 661211524-SP-C02	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
8 661211524-SP-C02	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
9 661211524-SP-C02	SIGN PEN, Extra Fine Tip, Blue	piece	123	0	0	123	3,196.00	45	0	0	45	1,176.00	75	0	0	75	1,950.00	22	0	0	22	572.00	261	26.00
10 661211524-SP-C05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
11 661211524-SP-C06	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
12 661211524-SP-C03	SIGN PEN, Extra Fine Tip, Red	piece	21	0	0	21	546.00	11	0	0	11	206.00	16	0	0	16	416.00	11	0	0	11	286.00	59	26.00
13 661211524-SP-C06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
14 661211524-SP-C09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
15 66121120-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																								
16 451211517-DO-C01	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
17 451111609-PR4-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																								
18 26111702-BT-A02	BATTERY, dry cell, size AA	pack	110	0	0	110	2,402.42	97	0	0	97	2,116.48	97	0	0	97	2,031.12	94	0	0	94	1,834.56	384	21.84
19 26111702-BT-A01	BATTERY, dry cell, size AAA	pack	150	0	0	150	2,984.00	71	0	0	71	1,402.66	124	0	0	124	2,459.24	56	0	0	56	1,188.56	401	19.76
20 26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
CLEANING EQUIPMENT AND SUPPLIES																								
21 47131812-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
22 47131604-BR-S01	BROOM (Wala Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
23 47131604-BR-T01	BROOM (Wala Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
24 47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
25 47131800-CL-P01	CLEANER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
26	47111611 DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	9.36	0.00			
27	47111611 DE-B02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00			
28	47111603 DS-P01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00			
29	47111601 CH-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	150.00	0.00			
30	47111602 FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	46.60	0.00			
31	47111630 FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	135.20	0.00			
32	73181612 HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	226.72	0.00			
33	47121804 MP-B01	HOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	42.95	0.00			
34	47131613 PP-H02	HOP HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,298.00	0.00			
35	47131619 PP-R01	HOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	134.16	0.00			
36	47131501 RG-C01	RAGS	ldo	5	0	0	6	45.60	11	0	0	16	915.20	5	0	0	5	286.00	10	0	0	30	57.20	2,130.80		
37	47131602 SC-H01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00			
38	47121701 TB-P0+	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	89.44	0.00			
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	130.00	0.00			
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	56.26	0.00			
41	47121702 WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	92.56	0.00			
COLOR COMPOUNDS AND DISPERSIONS																						0.00				
42	47171703 SF-P01	INK, for stamp pad	bottle	29	0	0	29	904.80	18	0	0	10	312.00	2	0	0	2	62.40	6	0	0	6	187.20	47	31.20	0.00
CONSUMER ELECTRONICS																						1,466.40				
43	52161515 DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00			
FACE MASK																						0.00				
44	47131713 SM-P06	FACE MASK	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	4,863.76	0.00			
FILMS																						0.00				
45	13111283 AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	57.00	0.00			
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	1,040.22	0.00			
FIRE FIGHTING EQUIPMENT																						0.00				
47	46191601 FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	1,396.80	0.00			
48	46191601 FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	5,613.25	0.00			
49	47121705-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	284.84	0.00			
FURNITURE AND FURNISHINGS																						0.00				
50	56101504 CP-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00			
51	36301504 CP-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	175.94	0.00			
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	372.32	0.00			
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	1,348.80	0.00			
HEATING AND VENTILATION AND AIR CIRCULATION																						0.00				
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00			
55	40101604-EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	1,395.00	0.00			
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	1,109.50	0.00			
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	1,006.72	0.00			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																						0.00				
58	42211507 DS-001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	24,793.60	0.00			
59	42211507 DS-001	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	42,950.40	0.00			
60	43201827 HD-U02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	3,018.00	0.00			
61	43202019-FO-U01	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	224.64	0.00			
62	42211503 LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	42,386.00	0.00			
63	42211503 LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	46,800.00	0.00			
64	42211708 PHC-Q01	COMPUTER HOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	569.52	0.00			
65	43212102 PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	33,015.64	0.00			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q2	Q3	Q4	July	Aug	Sept	Oct	Nov	Dec	Q4	YTD AMOUNT	Jan	Feb	Mar	Q1				
64	43212402 PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	11,814.64	0.00	
67	43212405 PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	23,043.04	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	79101628 LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	61.12	0.00	
69	79101629 LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-CL-J01	CLUE, all-purpose	jar	29	0	0	29	2,690.00	13	0	0	13	919.36	13	0	0	13	1,272.06	13	0	0	13	919.36	73	70.72	
71	31351804 SW-J01	STAPLE WIRE, heavy duty (binder type), 23/13	box	26	0	0	26	504.20	7	0	0	7	137.85	12	0	0	12	270.00	7	0	0	7	137.85	52	22.55	
72	31131804 SW-S01	STAPLE WIRE, standard	box	39	0	0	39	1,401.04	23	0	0	23	546.48	26	0	0	26	617.76	17	0	0	17	403.92	125	21.76	
73	31201302 TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	8	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	19.45	0.00	
74	31201503 TA-P01	TAPE, masking, 24mm	roll	44	0	0	44	2,722.72	29	0	0	29	1,794.52	20	0	0	20	1,237.00	15	0	0	15	928.38	120	91.08	
75	31201503 TA-P02	TAPE, masking, 48 mm	roll	44	0	0	44	5,321.04	13	0	0	13	1,579.00	18	0	0	18	2,180.00	5	0	0	5	605.00	88	121.16	
76	31201517 TA-P01	TAPE, packaging, 48 mm	roll	42	0	0	42	1,869.92	19	0	0	19	573.04	32	0	0	32	995.20	10	0	0	10	301.60	124	38.16	
77	31201517 TA-P01	TAPE, transparent, 24mm	roll	118	0	0	118	4,349.92	57	0	0	57	652.08	64	0	0	64	732.16	38	0	0	38	434.72	277	11.44	
78	31201512 TA-T02	TAPE, transparent, 48 mm	roll	76	0	0	76	1,817.92	30	0	0	30	717.60	32	0	0	32	885.00	18	0	0	18	430.56	161	23.92	
79	31151907 TW-P01	TWINE, plastic	roll	1	0	0	7	495.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	7	70.72	495.04
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41151604 BL-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	20.00	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612 BL-F01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	16.00	0.00	
82	44201402 PB-P01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	10,104.64	0.00	
83	44101807 CA-C01	CALCULATOR, compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	267.85	0.00	
84	44121710-CH-W01	CHALK, white enameled	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	32.97	0.00	
85	44121105 BF-C01	CLIP, backfold, 19mm	box	114	0	0	114	1,847.84	49	0	0	49	458.64	85	0	0	85	795.60	37	0	0	37	246.32	295	9.36	
86	44221105 BF-C02	CLIP, backfold, 25mm	box	111	0	0	111	1,714.00	49	0	0	49	764.43	83	0	0	83	1,294.00	37	0	0	37	572.38	280	15.60	
87	44221105 BF-C03	CLIP, backfold, 32mm	box	98	0	0	98	2,647.92	36	0	0	36	973.44	70	0	0	70	1,092.00	24	0	0	24	640.96	226	27.04	
88	44221105 BF-C04	CLIP, backfold, 50mm	box	96	0	0	96	5,187.52	31	0	0	31	2,869.92	38	0	0	38	3,499.56	19	0	0	19	1,146.08	194	60.32	
89	44121801 CT-R02	CORRECTION TAPE	piece	142	0	0	142	1,677.20	79	0	0	79	910.87	106	0	0	106	1,222.10	52	0	0	52	399.56	379	11.52	
90	44121612 CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	4,394.57	0.00	
91	44131115 OF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	31.72	0.00	
92	44122011 OF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	77.20	0.00	
93	44101202 OS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	66.64	0.00	
94	44121506 EN-D01	ENVELOPE, Documentary, A4	box	18	0	0	18	6,402.20	0	0	0	0	0.00	2	0	0	2	1,600.64	0	0	0	0	0	469.79	0.00	
95	44121506 EN-D02	ENVELOPE, Documentary, legal	box	9	0	0	9	9,706.32	0	0	0	0	0.00	2	0	0	2	2,156.16	0	0	0	0	0	10,081.84	0.00	
96	44121506 EN-X01	ENVELOPE, Expanding, Kraft	box	18	0	0	18	24,747.84	0	0	0	0	0.00	2	0	0	2	2,749.76	0	0	0	0	0	11,076.48	11,076.48	
97	44121506 EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	27,497.60	0.00	
98	44121506 EN-X02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	38.49	0.00	
99	44121504 ZR-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	466.86	0.00	
100	44111912 ZR-W01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	528.32	0.00	
101	44122118 FA-F01	FASTERENER	bowl	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	12.33	0.00	
102	44111915 FO-F01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	94.64	0.00	
103	44122010 FT-D01	FILE TAB DIVIDER, A4	pack	273	0	0	273	6,246.24	105	0	0	105	2,402.40	100	0	0	100	2,200.00	93	0	0	93	2,127.84	171	22.88	
104	44122010 FT-D02	FILE TAB DIVIDER, Legal	pack	68	0	0	68	1,766.00	55	0	0	55	1,430.00	45	0	0	45	1,170.00	43	0	0	43	1,110.00	211	26.00	
105	44122011 FO-F01	FOLDER, Fancy with slide, A4	bundle	26	0	0	26	7,512.20	20	0	0	20	5,824.00	12	0	0	12	3,494.00	10	0	0	10	2,912.00	68	291.30	
106	44122011 FO-F02	FOLDER, Fancy with slide, legal	bundle	15	0	0	15	4,833.20	10	0	0	10	3,098.00	7	0	0	7	2,162.16	5	0	0	5	1,544.40	37	328.80	
107	44122011 FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	11,478.56	0.00	
108	44122011 FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	187.54	0.00	
109	44122027 FO-P01	FOLDER, pressboard	box	27	0	0	27	25,721.28	9	0	0	9	9,573.76	7	0	0	7	6,666.40	2	0	0	2	2,905.20	45	952.64	
110	44122027 FO-T01	FOLDER with tab, A4	pack	13	0	0	13	5,956.40	1	0	0	1	300.96	5	0	0	5	1,044.00	1	0	0	2	308.96	20	308.96	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 Amt/Unit	April	May	June	Q2	Q2 Amt/Unit	July	Aug	Sept	Q3	Q3 Amt/Unit	Oct	Nov	Dec	Q4	Q4 Amt/Unit			
111 64122011 FO-TD4	FOLDER with tab, Legal	pack	11	0	0	11	4,701.04	1	0	0	1	427.44	2	0	0	2	854.88	1	0	0	1	427.44	13	427.44
112 64122008 IT-TB1	INDEX TAB	box	23	0	0	23	1,451.53	6	0	0	6	378.66	8	0	0	6	378.66	8	0	0	0	8.00	35	63.11
113 64111519 MP-B02	MAGAZINE FILE BOX, Large	piece	49	0	0	49	4,217.12	9	0	0	9	1,141.32	10	0	0	10	2,281.84	6	0	0	6	761.28	62	126.00
114 64121716 MA-P01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	104.16
115 64121708 MP-B01	MARKER, Permanent, Black	piece	51	0	0	51	795.68	25	0	0	25	340.00	37	0	0	37	577.20	16	0	0	16	280.80	131	15.60
116 64121708 MP-B02	MARKER, Permanent, Blue	piece	47	0	0	47	733.28	26	0	0	26	405.60	30	0	0	30	496.00	19	0	0	19	296.40	122	15.60
117 64121708 MP-B03	MARKER, Permanent, Red	piece	41	0	0	41	639.60	19	0	0	18	200.80	20	0	0	20	312.00	11	0	0	11	371.60	90	13.60
118 64121708 PW-B01	MARKER, Whiteboard, Black	piece	67	0	0	67	696.00	35	0	0	35	364.80	40	0	0	40	416.00	30	0	0	30	312.00	172	10.40
119 64121708 PW-B02	MARKER, Whiteboard, Blue	piece	60	0	0	60	624.00	20	0	0	20	291.20	30	0	0	30	312.00	25	0	0	25	268.00	143	16.40
120 64121708 PW-B03	MARKER, Whiteboard, Red	piece	44	0	0	44	657.60	8	0	0	8	83.20	7	0	0	7	72.00	3	0	0	3	31.20	42	16.40
121 64122110-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	96	0	0	96	896.56	50	0	0	50	542.00	47	0	0	47	427.12	53	0	0	53	496.00	274	9.34
122 64122110-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	85	0	0	85	2,031.20	53	0	0	53	1,267.76	41	0	0	41	1,499.12	47	0	0	47	2,124.24	246	21.92
123 64101403 PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5.00-4.32
124 64016101 PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,691.20
125 64121706 PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,297.60
126 64121819 PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60
127 64181602 PU-P01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	212.20
128 64122017 RB-P02	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	162.24
129 64122181 RU-B01	RUBBER BAND No. 18	box	13	0	0	13	2,149.58	0	0	0	0	0.00	1	0	0	1	145.36	0	0	0	0	0.00	0	274.23
130 64121905 SP-F01	STAMP PAD, fer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.36
131 64121618 SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
132 64121615 ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60
133 64121615 ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	147.60
134 64121613 SA-P02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72
135 64121605 TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84
PAPER MATERIALS AND PRODUCTS																							0.00	
136 14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
137 14111504-CF-L11	COMPUTER CONTINUOUS FORM, 1 phy, 280mm x 241mm	box	3	0	0	3	2,861.04	3	0	0	3	2,861.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
138 14111504-CF-L12	COMPUTER CONTINUOUS FORM, 1 phy, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,722.08
139 14111504-CF-L22	COMPUTER CONTINUOUS FORM, 2 phy, 280mm x 378mm	box	3	0	0	3	4,957.68	3	0	0	3	4,957.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
140 14111504-CF-L21	COMPUTER CONTINUOUS FORM, 2 phy, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,651.36
141 14111504-CF-L31	COMPUTER CONTINUOUS FORM, 3 phy, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,650.64
142 14111504-CF-L32	COMPUTER CONTINUOUS FORM, 3 phy, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.04
143 14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
144 14111514-HP-S02	NOTEBOOK, stick-on, 50mm x 75mm	pad	24	0	0	24	2,924.48	45	0	0	45	1,778.40	32	0	0	32	2,035.64	37	0	0	37	2,034.74	198	39.52
145 14111514-HP-S04	NOTEBOOK, stick-on, 75mm x 100mm	pad	66	0	0	66	4,187.84	32	0	0	32	2,030.08	51	0	0	51	3,235.44	38	0	0	38	1,503.20	179	63.44
146 14111514-HP-S03	NOTEBOOK, stick-on, 75mm x 75mm	pad	63	0	0	63	3,800.16	35	0	0	35	2,111.20	48	0	0	48	2,095.26	27	0	0	27	1,526.64	173	60.32
147 14111514-HB-S02	STENO NOTEBOOK	piece	16	0	0	16	2,057.12	17	0	0	17	1,026.64	57	0	0	57	1,363.44	7	0	0	7	167.00	167	23.92
148 14111507-PP-M01	PAPER, MULTICOPY A4	ream	5009	0	0	1009	181,539.28	601	0	0	601	100,131.92	646	0	0	646	123,224.32	319	0	0	319	57,394.48	2625	179.62
149 14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	91	0	0	91	19,211.92	34	0	0	34	7,170.08	78	0	0	78	16,467.26	27	0	0	27	5,703.24	230	211.12
150 14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	48,557.60
151 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
152 14111514-PP-B01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
153 14111503-PA-B01	PAPER, parchment	box	2	0	0	2	176.56	0	0	0	0	0.00	2	0	0	2	176.56	0	0	0	0	0.00	0	35.36
154 14111514-RE-B01	RECORD BOOK, 300 PAGES	book	49	0	0	49	1,567.20	13	0	0	13	946.40	28	0	0	28	2,030.40	12	0	0	12	946.40	163	72.00
155 14111514-RE-B02	RECORD BOOK, 500 PAGES	book	41	0	0	41	4,206.64	15	0	0	13	1,365.52	21	0	0	21	2,203.84	12	0	0	12	1,365.52	68	105.60
156 14111704-IT-P01	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,243.52
157 14111704-IT-P02	TOILET TISSUE PAPER, 2 phy	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																							0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q2	Q3	Q4	Oct	Nov	Dec	Q1	Q2	Q3	Q4	Oct	Nov	Dec	Q1	Q2	Q3	Q4			
150 51211426-HS SRI	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
PESTICIDES OR PEST REPELLENTS																									0.00
159 18191309-BH-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00
PRINTED PUBLICATIONS																									0.00
160 51101152-RA-M01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																									0.00
1 44103189-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.947.28	0.00
2 44103105-CA-C05	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.37	0.00
3 44103105-CA-C06	INK CARTRIDGE, CANON CL-813, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4 44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5 44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6 44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	16	0	0	16	1,710.40	11	0	0	11	2,550.00	16	0	0	16	2,710.40	11	0	0	11	2,750.00	54	211.98	12,522.40
7 44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	4	0	0	4	166.00	9	0	0	9	2,179.00	9	0	0	9	2,179.00	9	0	0	9	2,179.00	31	242.28	7,508.20
8 44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	3	0	0	3	2,179.00	9	0	0	9	2,179.00	9	0	0	9	2,179.00	9	0	0	9	2,179.00	36	242.28	6,719.20
9 44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	3	0	0	3	2,179.00	9	0	0	9	2,179.00	9	0	0	9	2,179.00	9	0	0	9	2,179.00	36	242.28	6,719.20
10 44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11 44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12 44103105-HP-B09	INK CARTRIDGE, HP C9311AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13 44103105-HP-T18	INK CARTRIDGE, HP C9312AA (HP21), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14 44103105-HP-B17	INK CARTRIDGE, HP C6640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15 44103105-HP-T17	INK CARTRIDGE, HP C6641WA (HP60), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
17 44103105-HP-P40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	623.68	0.00
18 44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	623.68	0.00
19 44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	623.68	0.00
20 44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21 44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22 44103105-HP-B40	INK CARTRIDGE, HP CH565AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23 44103105-HP-C40	INK CARTRIDGE, HP CH566AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24 44103105-HP-B43	INK CARTRIDGE, HP CH565AA (HP62XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25 44103105-HP-C43	INK CARTRIDGE, HP CH566AA (HP62XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26 44103105-HP-M43	INK CARTRIDGE, HP CH567AA (HP62XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27 44103105-HP-Y43	INK CARTRIDGE, HP CH568AA (HP62XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28 44103105-HP-B36	INK CARTRIDGE, HP CH652AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29 44103105-HP-T36	INK CARTRIDGE, HP CH653AA (HP704), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30 44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	4	0	0	4	1,615.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
31 44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32 44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33 44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34 44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35 44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36 44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP686D), Tr-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37 44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP686D), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38 44103105-HP-C50	INK CARTRIDGE, HP LOS51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39 44103105-HP-M50	INK CARTRIDGE, HP LOS54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40 44103105-HP-Y50	INK CARTRIDGE, HP LOS57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41 44103105-HP-B50	INK CARTRIDGE, HP LOS60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42 44103105-HP-C52	INK CARTRIDGE, HP LOS63AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43 44103105-HP-M52	INK CARTRIDGE, HP LOS66AA (HP955), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
4-6	44103105-HK-Y46	INK CARTRIDGE, HP L6569AA (HP955XL), Yellow	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.52	0.00	
45	44103105-HK-C46	INK CARTRIDGE, HP L6572AA (HP955XL), Black Original	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,317.52	0.00	
46	44103105-HK-C51	INK CARTRIDGE, HP T6595AA (HP905), Cyan Original	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	446.00	0.00	
47	44103105-HK-M51	INK CARTRIDGE, HP T6593AA (HP905), Magenta Original	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	446.00	0.00	
48	44103105-HK-Y31	INK CARTRIDGE, HP T6597AA (HP905), Yellow Original	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	446.00	0.00	
49	44103105-HK-B51	INK CARTRIDGE, HP T6591AA (HP905), Black Original	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	774.00	0.00	
50	44102112-EP-A05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	0.00	
51	44102112-EP-A13	RIBBON CARTRIDGE, EPSON C13S015432, Black	cart	3	0	0	3	233.82	0	0	0	0	0.00	3	0	0	3	233.82	0	0	0	0	0.00	6	77.94	0.54
52	44103112-EP-B07	RIBBON CARTRIDGE, EPSON C13S015531 (SO15086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	818.40	0.00
53	44101099-BK-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	4,768.00	0.00
54	44103183-BK-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,567.20	0.00
55	44103183-BK-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40	0.00
56	44103183-BK-B15	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	5,575.44	0.00
57	44103183-BK-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56	0.00
58	44103183-BK-C03	TONER CARTRIDGE, BROTHER TN-458 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.00	0.00
59	44103183-BK-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.00	0.00
60	44103183-BK-Y01	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.00	0.00
61	44103183-CA-B03	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.00	0.00
62	4410103-BK-B12	TONER CARTRIDGE, HP CB435A, Black	cart	7	0	0	7	21,694.48	0	0	0	6	18,395.20	1	0	0	2	9,297.68	3	0	0	3	12,297.68	19	3,699.20	10,884.00
63	4410103-BK-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,603.00	0.00
64	44103183-BK-B16	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-BK-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,741.82	0.00
66	44103103-BK-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	24	0	0	24	77,821.26	14	0	0	16	51,863.52	16	0	0	34	32,627.20	4	0	0	4	12,270.86	54	3,242.72	0.00
67	44103103-BK-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	2,750.40	0.00
68	44103103-BK-C21	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	2,616.40	0.00
69	44103103-BK-Y21	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	2,638.40	0.00
70	44103103-BK-M21	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	2,640.40	0.00
71	44103103-BK-S24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,192.88	0.00
72	44103103-BK-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-BK-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-BK-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-BK-B25	TONER CARTRIDGE, HP CE360A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
76	44103103-BK-C26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,872.00	0.00
77	44103103-BK-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	6,786.00	0.00
78	44103103-BK-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60	0.00
79	44103103-BK-P26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-BK-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60	0.00
81	44103103-BK-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60	0.00
82	44103103-BK-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-BK-P27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00	0.00
84	44103103-BK-C29	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	6,011.20	0.00
85	44103103-BK-B28	TONER CARTRIDGE, HP CE505A, Black, High cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	4,070.00	0.00
86	44103103-BK-B27	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,332.00	0.00
87	44103103-BK-P31	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	2,576.72	0.00
88	44103103-BK-P35	TONER CARTRIDGE, HP CF280A, LaserJet Pro M404D/M404DN	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,246.00	0.00
89	44103103-BK-B31	TONER CARTRIDGE, HP CF280XIC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	4,696.00	0.00
90	44103103-BK-B36	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	8,259.52	0.00
91	44103103-BK-B37	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	7,800.00	0.00
92	44103103-BK-B31	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	3,796.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
93	64163183-HP-B56	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
94	64163183-HP-B52	TONER CARTRIDGE, HP CF253AC (HP25A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
95	64163183-HP-B40	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
96	64163183-HP-C66	TONER CARTRIDGE, HP CF311A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
97	64163183-HP-Y60	TONER CARTRIDGE, HP CF311A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
98	64163183-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
99	64163183-HP-B61	TONER CARTRIDGE, HP CF304A (HP508A), Black LaserJet	cart	1	0	0	1	21,152.00	1	0	1	1	7,030.40	3	0	0	3	21,091.20	1	0	0	1	7,038.40	10	70,384.00
100	64163183-HP-C61	TONER CARTRIDGE, HP CF312A (HP508A), Cyan LaserJet	cart	1	0	0	1	44,076.00	0	0	0	0	0.00	2	0	0	2	17,320.00	0	0	0	0	0.00	7	8,814.00
101	64163183-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	1	0	0	1	44,076.00	0	0	0	0	0.00	2	0	0	2	17,320.00	0	0	0	0	0.00	7	8,814.00
102	64163183-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	1	0	0	1	44,076.00	0	0	0	0	0.00	2	0	0	2	17,320.00	0	0	0	0	0.00	7	8,814.00
103	64163183-HP-B62	TONER CARTRIDGE, HP CF403A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	17,628.00	0	0	0	0	0.00	7	8,814.00
104	64163183-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
105	64163183-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
106	64163183-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
107	64163183-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
108	64163183-HP-C63	TONER CARTRIDGE, HP CF410X (HP410C), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
109	64163183-HP-Y63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
110	64163183-HP-C64	TONER CARTRIDGE, HP CF411X (HP410C), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
111	64163183-HP-Y64	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
112	64163183-HP-T54	TONER CARTRIDGE, HP CF412X (HP410C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
113	64163183-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
114	64163183-HP-T54	TONER CARTRIDGE, HP CF413X (HP410C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
115	64163183-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	15	0	0	15	56,160.00	14	0	0	14	52,416.00	5	0	0	5	19,728.00	3	0	0	1	11,232.00	37	3,744.00
116	64163183-HP-B40	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
SOFTWARE																									
1	43231511-SFT-001	Business functions specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
4	43232187-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
5	43232200-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
8	43232405-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
9	43232403-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
10	43232501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
13	43232902-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES {Note: Please indicate price of items}																									
1	00141305-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
2	00141305-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
3	00141305-TS-003	LAMINATING FILM	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
4	00141305-TS-004	STICKER PAPER	sheet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
5	00141305-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
6	00141305-TS-006	PHOTO PAPER	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
7	00141305-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
6 00141305-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
9 00141305-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
10 00141305-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
11 00141305-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
12 00141305-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
13 00141305-TS-013	WHITE BOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
14 00141305-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
15 00141305-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
16 00141305-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
17 00141305-TS-017	PLASTIC FASTENER	line	0.7	0	0	0.7	4,154.00	23	0	0	23	7,370.00	39	0	0	39	2,418.00	13	0	0	13	206.00	144	62.00
18 00141305-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
19 00141305-TS-019	VELLUM BOARD PAPER	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
20 00141305-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
21 00141305-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
22 00141305-TS-022	COLORED PAPER	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
23 00141305-TS-023	BOND PAPER	ream	40	0	0	40	9,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
24 00141305-TS-024	PUSH PIN	packet	5	0	0	5	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
25 00141305-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
26 00141305-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
27 00141305-TS-027	GLUE STICK (FOR GLUE GUN)	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
28 00141305-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
29 00141305-TS-029	DISPOSABLE GLOVES	bags	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
30 00141305-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
31 00141305-TS-031	PARTICLE PAPER	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
32 00141305-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
33 00141305-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
34 00141305-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
35 00141305-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
36 00141305-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
37 00141305-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
38 00141305-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
39 00141305-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
40 00141305-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
41 00141305-TS-041	PARACETAMOL	packet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
42 00141305-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
43 00141305-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
44 00141305-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
45 00141305-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
46 00141305-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
47 00141305-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
48 00141305-TS-048	STYLUS RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
49 00141305-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
50 00141305-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
51 00141305-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
52 00141305-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53 00141305-TS-053	CAB (Saloon or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
46 00141305-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
47 00141305-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
48 00141305-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity For the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sep	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
49 0011305-TS-057	VAN	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
50 0011305-TS-058	TRI WHEEL VEHICLE	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
51 0011305-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53 0011305-TS-060	ALL TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53 0011305-TS-061	ASSEMBLED OWNER TYPE JEEP	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
50 0011305-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
51 0011305-TS-063	MOTORCYCLE	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
52 0011305-TS-064	BUS	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53 0011305-TS-065	MINI BUS	unit	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
A. TOTAL																							1,420,604.72
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							162,064.47
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							
D. GRAND TOTAL (A + B+C)																							1,782,778.39
E. APPROVED BUDGET BY THE AGENCY HEAD <i>In Figures and Words:</i>																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 AJ Sanchez
 Property / Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 R. Racho
 Accountant / Budget Officer

Approved by:


 PES. OLIVER B. BULAIDO
 Head of Office/Agency

Date Prepared: August 8, 2023