



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center

Rizal Drive, BGC, Taguig City

Tel. No.: 8789 – 7662

www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **May 8, 2023**
Project Title : **Supply, Delivery and Installation of Fleet Monitoring System for PNOC Pooled Vehicle**
Reference No. : **2023-05-136**
Total ABC : **PhP90,000.00**
Submission Deadline: **May 15, 2023 / 5:00 PM**

Accomplished Price Quotation/Proposal and Compliance Form may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to procurement@pnoc.com.ph and cdbbool@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)
- Omnibus Sworn Statement (Unnotarized) copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment).

Additional Requirements

- DTI Certificate or SEC Certificate

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


ATTY. GRACIELA M. BARLETA
Chairperson
Bids and Awards Committee

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

TERMS OF REFERENCE FLEET MONITORING SYSTEM FOR PNOC POOLED VEHICLE

I. SCOPE OF WORK:

1. Supply of GPS Tracking Device. Inclusive of each device's Sim, Mobile Data for Internet and other items required for the device to function. (Not Rental)
2. Installation of GPS Trackers for all specified company vehicles.

(1) PNOC Head Office, BGC, Taguig City – 5 units

Toyota Grandia	AAI-6339
Toyota Hi Ace Commuter	S6E096
Toyota Hi Ace Commuter	S6E287
Hi Lux	AAM-7395
Crosswind	XGN-752

(2) PNOC Energy Supply Base (ESB), Mabini Batangas – 2 units

Nissan Navarra (F4B108)	NGP-4803
Nissan Urvan (F4D199)	NGP-4804

(3) PNOC Industrial Park (PIP), Mariveles, Bataan – 4 units

Montero	NFQ-997
Toyota Grandia	PBO-743
KIA Pick up	ZPX-154
Nissan NV350	NDU 6374

3. Orientation of drivers to installed GPS Tracking Device. For up-keep and maintenance of devices.
4. Set-up of fleet monitoring application and system.
5. Training/Orientation to fleet monitoring system.
6. Monthly Subscription to Fleet Monitoring system.

II. MATERIAL/SYSTEM REQUIREMENTS:

A. GPS Tracking Device:

1. Battery back-up security feature
2. Anti-tamper feature alert
3. Internal memory storage when there is no signal

B. Fleet Monitoring System:

1. Live internet Tracking
2. Movement Sensing
3. Route Replay
4. Real Time Alerts
5. Can generate system reports that may include:
 - a.) Detailed Trip Reports (Daily, Weekly or Monthly)

Complete detailed trip report from ignition off of vehicle. This includes Trip Route by vehicles on a specific date and time range.

b.) Operating Hours Summary

6. Platform allows one (1) Admin user to track all fleets, and designate authority to out two (2) offsite offices to limited access accounts. Offsite offices will only be given access to their respective Vehicles. Other access will be for approval of PNOC management.

III. COMPANY REQUIREMENTS:

1. Contractor/Agency must have been operational within the last 5 years. (To be verified thru company's DTI Cert. or SEC cert.)

IV. TIMELINE:

- GPS Trackers must be installed within Fourteen (14) Calendar days reckoned from the receipt of the P.O.
- NOTE: Delays due to work stoppage ordered by GSD shall not be counted against the set completion date.

V. OTHER CONDITIONS OF THE CONTRACT:

- a. GPS Tracking Devices to be supplied are brand new and factory manufactures. Refurbished or make-shift devices will not be accepted.
- b. GPS Tracking Devices for ESB and PIP must be installed in their site offices.

VI. MAINTENANCE PROVISIONS:

- A Technician shall be provided within Three (3) working days by the contractor, if ever malfunction of the GPS tracking device may happen.

VII. WARRANTY PROVISIONS:

- The Warranty shall be a One (1) year manufacturer's warranty for the device reckoned from the receipt and installation.

LOT No.	UOM	Technical Specifications	QTY	Total Quotation Amount
1	lot	Supply, Delivery, and Installation of Fleet Monitoring System for PNOC Pooled Vehicles (ABC: PhP90,000.00)	1	
Contract Duration:		Fourteen (14) Calendar days reckoned from the date of receipt of Purchased Order		

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.

4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____