

February 20, 2023

NOTICE OF AWARD

Subject: ITB No. : 2023-EPA-022
Project Title : Supply of Manpower, Equipment and Supplies for Janitorial Services at PNOC Industrial Park for 2023

Attention: **MS. MICHELLE J. RAMOS**
VP-Marketing, Sales & Business Development
Servicio Filipino, Inc.

Dear Ms. Ramos:

This is to advise Servicio Filipino, Inc. on the acceptance of its bid to undertake the aforementioned project in the amount of **Three Million Two Hundred Sixty-Three Thousand Four Hundred Five and 90/100 Pesos (Php 3,263,405.90)**, in accordance with our Invitation to Bid dated November 22, 2022.

Contract Duration: March 01, 2023 to December 31, 2023

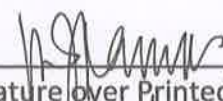
Please be advised that the performance security shall be submitted to the Company within ten (10) days from receipt of Notice of Award.

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

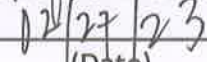
Very truly yours,

JESUS CRISTINO P. POSADAS
President and CEO

CONFORME:



(Signature over Printed Name)



(Date) (62/27/23)

Philippine National Oil Company



O T H B 4 2 2 C C B O

February 28, 2023

MS. MICHELLE J. RAMOS
VP-Marketing, Sales & Business Development
SERVICIO FILIPINO, INC.
105 West Ave., Quezon City

NOTICE TO PROCEED

This is to advise you that your offer for the Supply of Manpower, Equipment and Supplies for Janitorial Services at PNO Industrial Park at PNO Industrial Park or 2023 with Project No. 2023-EPA-022, amounting to **Three Million Two Hundred Sixty-Three Thousand Four Hundred Five Pesos and 90/100 (Php 3,263,405.90)** has been accepted by the Company.

You are hereby directed to proceed with the same in the following contract duration:


Contract Duration: March 01, 2023 to December 31, 2023

The contract agreement to this effect shall be transmitted.

Very truly yours,

JESUS CRISTINO P. POSADAS
President and CEO

Conforme:



Authorized Representative
02/28/2023

Date

(02/28/23)

Philippine National Oil Company



N O P 7 8 0 6 2 8 F 7

CONTRACT OF SERVICES FOR 2023 SUPPLY OF MANPOWER, EQUIPMENT AND SUPPLIES FOR JANITORIAL SERVICES AT PNOC INDUSTRIAL PARK

KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into this ____ day of _____ 2023 at _____, by and between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its President and CEO, **JESUS CRISTINO P. POSADAS**, and hereinafter referred to as the "ENTITY" or "COMPANY";

-and-

SERVICIO FILIPINO, INC., a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office at 105 West Avenue, Quezon City represented herein by its Vice President for Marketing, Sales and Business Development, **MICHELLE J. RAMOS**, duly authorized for this purpose and hereinafter referred to as "CONTRACTOR";

WITNESSETH:

WHEREAS, the ENTITY invited Bids for certain goods and ancillary services, particularly the CONTRACT OF SERVICES FOR 2023 SUPPLY OF MANPOWER, EQUIPMENT AND SUPPLIES FOR JANITORIAL SERVICES AT PNOC INDUSTRIAL PARK and has accepted a Bid by the CONTRACTOR for the supply of those goods and services in the sum of **THREE MILLION TWO HUNDRED SIXTY THREE THOUSAND FOUR HUNDRED FIVE PESOS AND 90/100 (PhP3,263,405.90)**, (hereinafter called "the Contract Price"), for a duration of ten months, from 01 March 2023 to 31 December 2023, inclusive of Value Added Tax (VAT) and all applicable taxes, and in accordance with the terms and conditions set forth in this Contract;

NOW, THIS AGREEMENT WITNESSETH AS FOLLOWS:



1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) Philippine Bidding Documents (PBDS);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any;
- (b) Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- (c) Performance Security;
- (d) Notice of Award; and the Bidder's conforme thereto; and
- (e) Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the contract price specified above, the CONTRACTOR agrees to the CONTRACT OF SERVICES FOR 2023 SUPPLY OF MANPOWER, EQUIPMENT AND SUPPLIES FOR JANITORIAL SERVICES AT PNOI INDUSTRIAL PARK in accordance with his/her/its Bid.

Handwritten signature and initials in blue ink at the bottom left of the page.

4. The ENTITY agrees to pay the above mentioned sum in accordance with the terms of the Bidding.

**PHILIPPINE NATIONAL OIL COMPANY
(COMPANY)**


**SERVICIO FILIPINO, INC.
(CONTRACTOR)**

by: 
JESUS CRISTINO P. POSADAS
President and CEO 

by: 
MICHELLE RAMOS
Vice President, Marketing,
Sales and Business Development

SIGNED IN THE PRESENCE OF:


Edwin G. Celzo


RIANNA RODRIGUEZ

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
QUEZON CITY } S.S.

APR 05 2023

BEFORE ME, a Notary Public for and in the above jurisdiction, this _____ day of _____, 2023 personally appeared:

<u>Name</u>	<u>Competent Evidence of Identity</u>	<u>Date/Place Issued</u>
PNOC		
by:		
JESUS CRISTINO P. POSADAS	Driver's License NO7-65-021615	valid until 25 December 2032

SERVICIO FILIPINO, INC.

by:		
MICHELLE J. RAMOS	Passport P9546188B	valid until 06 April 2032

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of four (4) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a CONTRACT OF SERVICES FOR 2023 SUPPLY OF MANPOWER, EQUIPMENT AND SUPPLIES FOR JANITORIAL SERVICES AT PNOC INDUSTRIAL PARK.

WITNESS MY HAND AND SEAL on the date and at the place first above-written.

Doc. No. 704;
Page No. 42;
Book No. XCV;
Series of 2023.

John Ryan E. Seguit
ATTY JOHN RYAN E. SEGUIT
 NOTARY PUBLIC, Q.C. VALID UNTIL DEC 31, 2023
 ROLL NO. 69421, TIN NO. 427-545-464-808
 PTR No. 0241050 / JAN. 03, 2023
 IBP NO. 280520 / Jan. 06, 2023/ QUEZON
 MCLE COMP VR-021023 4/14/2026
 ADM MATTER NO. BP-045(2022-2023)
 ADD. 99 WEST AVENUE DRGY. PAMPLAM, QUEZON CITY

kkbm/GCC 2023 Custodial Services and Other General Services at PNOC Industrial Park

Handwritten signatures and initials at the bottom of the page.

Special Conditions Of Contract

CONTRACT OF SERVICES FOR 2023 SUPPLY OF MANPOWER, EQUIPMENT AND SUPPLIES FOR JANITORIAL SERVICES AT PNOC INDUSTRIAL PARK

Contractor: SERVICIO FILIPINO, INC.

GCC Clause	
1.	Not applicable.
2.2.	The terms of payment shall be as follows: Within thirty (30) calendar days from acceptance and receipt of billing.
4	No further instruction.
	Liquidated Damages is 1/10 of 1% of the cost of unperformed portion for every day of delay until actual delivery or performance.
	Within ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of contract by both parties, the successful bidder shall furnish the Performance Security in any form such as: a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank - <u>Five Percent (5%) of Total Contract Cost or One Hundred Sixty Three Thousand One Hundred Seventy Pesos and 30/100 (P163,170.30)</u> ; b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank – <u>Five Percent (5%) of Total Contract Cost or One Hundred Sixty Three Thousand One Hundred Seventy Pesos and 30/100 (P163,170.30)</u> ; c. Surety bond (callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue as such) – <u>Thirty Percent (30%) of Total Contract Cost or Nine Hundred Seventy Nine Thousand Twenty One Pesos and 77/100 (P979,021.77)</u>

Handwritten signatures and initials in blue ink.