PHILIPPINE NATIONAL OIL COMPANY
PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 – 7662
www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date	:	**June 22, 2022**
Project Title	:	**Supply and Delivery of Laptop Parts**
Reference No.	:	**2022-06-121**
Total ABC	:	**PhP240,000.00**
Submission Deadline	:	**June 30, 2022; 5:00P.M.**

Accomplished **Price Quotation/Proposal and Compliance Form** may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to **procurement@pnoc.com.ph** and **armponce@pnoc.com.ph** no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference/ Technical Specifications Sheet
- Omnibus Sworn Statement - "Annex A" (Unnotarized copy may be submitted prior to submission deadline, but notarized one shall be submitted after award or before payment)
- Product Brochure

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.

EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Supply and Delivery of Laptop Parts

Lot No.	Item	UOM	Technical Specifications	Qty	Offered Brand	Unit Price (₱)	Total Amount (₱)
1	1	pcs	**Laptop Upgrade** Unit to be Installed On: Lenovo Ideapad 330S-14IKB (81F400AVPH) S/N: YD04M1DY *Any Brand Compatible with Lenovo Ideapad 330S-14IKB (81F400AVPH) 1. At least 500gb M.2 NVMe SSD	23			
	2	pcs	**Laptop Upgrade** Unit to be Installed On: Lenovo Ideapad 330S-14IKB (81F400AVPH) S/N: YD04M1DY *Any Brand Compatible with Lenovo Ideapad 330S-14IKB (81F400AVPH) 1. At least 8gb, 2400mhz RAM	23			
	Total ABC		PhP240,000.00				
	Area of Delivery		PNOC Building VI, Energy Center Rizal Drive, BGC, Taguig City				
	Schedule of Delivery		One Hundred Twenty (120) Calendar Days				

TERMS AND CONDITIONS

1. Payment Terms: Government Terms- full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.

7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/ contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____