



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 – 7662

www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **5 October 2022**
Project Title : **Supply and Delivery of PNOC Corporate Tokens**
Reference No. : **2022-10-236**
ABC : **PhP 300,000.00**
Submission Deadline: **13 October 2022 / 10:00 AM**
Place of Delivery : **PNOC-Main Office, BGC, Taguig City**

Accomplished Price Quotation/Proposal and Compliance Forms may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to gsmendoza@pnoc.com.ph and procurement@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)

Additional Requirement

- Submission of Actual Product Samples
- Product Data Sheet/Brochure

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee 

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Supply and Delivery of PNOC Corporate Tokens

Item No.	UM	Technical Specifications	Qty	Unit Price (₱)	Total Price (₱)
1	pcs	UMBRELLA, J-HANDLE, ONE (1) COLOR <ul style="list-style-type: none"> - 23" Pongee materials, 8 panels - 8 sturdy fiber glass ribs (black) - 8 support ribs (fiber glass), plastic tips - 14" metal post (black) - J-Handle, plastic grip - Automatic, with PNOC logo (1-color), printed on 1-panel - With strap (Velcro), with plastic cover, as per sample (ABC: PhP 50,000.00)	400		
2	pcs	UMBRELLA, GOLF, TWO (2) COLORS <ul style="list-style-type: none"> - Pongee 30" - Auto Open - Double Canopy (2-colors) - Fiberglass ribs and support - Black metal post, 14mm - With PNOC logo - As per sample (ABC: PhP 100,000.00)	400		
3	pcs	NOTEBOOK with GARTER <ul style="list-style-type: none"> - 6-1/2" x 9" synthetic leather cover - With six (6) ring metal binder - With garter strap - With 100 leaves off-white book 50 material - With 2022-2023 Calendar in the first page - With Personal Information in the 2nd leaf - With four (4) card slots, pen holder and note pad holder - With one (1) color logo print (silver) - With box packaging (ABC: PhP 100,000.00)	400		
4	pcs	FOLDED UMBRELLA, 3-FOLDS, ONE (1) COLOR <ul style="list-style-type: none"> - Auto Open Close - 23" Pongee material, 8 panels - With PNOC logo (1-color), printed on 1-panel - With cover - As per sample (ABC: PhP 50,000.00)	230		
Delivery Period:		Within Thirty (30) Calendar Days upon receipt of approved Purchase Order (PO)			
Delivery Place:		PNOC-Main Office, BGC, Taguig City			
* Per Line Item awarding					

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____