



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center

Rizal Drive, BGC, Taguig City

Tel. No.: 8789 – 7662

www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **November 7, 2022**
Project Title : **Supply and Delivery of Office Furniture for PNOC Energy Supply Base Mainaga, Mabini, Batangas**
Reference No. : **2022-11-278**
Total ABC : **PhP290,000.00**
Submission Deadline: **November 15, 2022 / 5:00 PM**

Accomplished **Price Quotation/Proposal and Compliance Form** may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to procurement@pnoc.com.ph and hdvallano@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)
- Omnibus Sworn Statement (Unnotarized) copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment).

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee





PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR PNOG ENERGY SUPPLY BASE MAINAGA, MABINI, BATANGAS

Item No.	UOM	Technical Specifications	QTY	BRAND	Unit Price (PhP)	Total Amount (Php)
1	Set	<ul style="list-style-type: none"> ● Sala Set 3 x 2 x 2 - Approx dimension for 3 seater: 1900 mm (L) x 750 mm (D) x 700 mm (H) with 400 mm seat height - Approx dimension for 2 seater: 1400 mm (L) x 750 mm (D) x 700 mm (H) with 400 mm seat height -High density foam in black fabric or leather finish -With stainless metal framing and legs -With matching center table 	5			
TOTAL AMOUNT: PhP290,000.00						
Delivery Area:		PNOG Energy Supply Base, Mainaga, Mabini, Batangas				
Schedule of Requirements:		60 Calendar Days upon receipt of Purchase Order				

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us.
We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____

•**Sala set 3 x 2 x 2** (1 unit 3-seater, 2 units 2-seater)

- Approx dimension for 3 seater: 1900 mm (L) x 750 mm (D) x 700 mm (H) with 400 mm seat height
- Approx dimension for 2 seater: 1400 mm (L) x 750 mm (D) x 700 mm (H) with 400 mm seat height
- High density foam in black fabric or leather finish
- With stainless metal framing and legs
- With matching center table



Sala Set (image for reference on design only, shows 3 x 2 seater)