



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center, Rizal Drive,
BGC, Taguig City
TIN 000-169-191-000 VAT

PURCHASE ORDER

PY-716 (Rev. 09/88)

SUPPLIER NAME AND ADDRESS LAMBERT TRADING Quezon St. Marcos District, Talavera, Nueva Ecija	YOUR QUOTATION REFERENCE QUOTATION SUBMITTED BY: MS. LORAIN A. MALUBAG	PO No 298851
	REQUISITION NO. PRM-25-018	
DELIVER PROMPTLY TO PNOC BLDG. 6, ENERGY CENTER, RIZAL DRIVE, FORT BONIFACIO, TAGUIG, M.M ATTN: F.J. CASTILLON		DATE PO PREPARED January 31, 2025
ABOVE PURCHASE ORDER AND REQUISITION NUMBERS MUST APPEAR ON ALL SHIPPING AND BILLING DOCUMENTS. THE COMMODITY CODES SHOWN BELOW MUST APPEAR ON ALL INVOICES AND SHIPPING LISTS. CAREFULLY READ AND FOLLOW ALL INSTRUCTIONS SHOWN AT THE BACK OF THIS PURCHASE ORDER.		ACCOUNTING CHARGES
PAYMENT TERMS (UPON SUBMISSION OF ORIGINAL INVOICE & PO) NET 30 DAYS		DOLLAR CONVERSION/AMOUNT

DELIVERY TERM FOB MANILA: DELIVERY DATE: WITHIN (30) CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO)
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ORIGIN

ITEM NO.	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
SUPPLY AND DELIVERY OF CONSOLIDATED COMMON-USE SUPPLIES						
1		pc	Ballpen, black	250	5.25	1,312.50
2		pc	Ballpen, blue	125	5.25	656.25
3		pc	Ballpen, red	32	5.25	168.00
4		pack	Battery, dry cell AA, 2 pieces per blister pack	108	40.00	4,320.00
8		pc	Binder, Ring, plastic, 3/4" x 80 rings, 19mm	10	21.00	210.00
10		pc	Binder, Arch file, 3" thick, 2 holes, A4 vertical	15	78.00	1,170.00
11		pc	Carbon Film, size 210mm x 297mm Blue	7	188.75	1,321.25
12		pc	CD recordable	10	40.25	402.50
13		pc	Clearbook, 20 transparent pockets for A4 size	24	37.00	888.00
14		box	Clip, backfold, 32mm, 12 pieces per box	62	21.00	1,302.00
^^^^^^^^^^ NEXT PAGE ^^^^^^^^^^						

SUPPLIER ACCEPTANCE		REVIEW AND APPROVAL	
TERMS AND CONDITIONS ACCEPTED BY:	DATE ACCEPTED:	REVIEWED BY:	
ORIGINAL PO RECEIVED BY:	DATE RECEIVED:	APPROVED BY:	

SUPPLIER'S COPY

No 298851

PURCHASE ORDER

Y - 717 (REV 01/92)

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
16		btl	Correction fluid, water based	6	16.00	96.00
20		pc	Envelope, expanding, clear, plastic	18	21.75	391.50
21		box	Envelope, mailing, 500 pieces per box, 80 gsm	3	420.00	1,260.00
22		set	File tab divider, bristol board, A4, five (5) colors/set	305	25.00	7,625.00
23		set	File tab divider, bristol board, Legal size, five (5) colors/set	22	26.75	588.50
24		pc	Folder, Archfile, A4	26	80.00	2,080.00
25		pc	Folder, Archfile, Legal	25	91.50	2,287.50
28		pc	Folder, plastic with transparent/clear plastic front cover, A4	90	17.00	1,530.00
29		box	Folder, heavy duty pressboard, size 240mm x 370mm, 100s/box	16	2,114.00	33,824.00
30		pack	Folder, tagboard, A4, 100 pieces per pack	6	366.00	2,196.00
31		pack	Folder, tagboard, Legal size, 100 pieces per pack	2	435.00	870.00
32		pc	Gel ink pen, Black 0.3	79	27.50	2,172.50
34		ream	Laminating film, 125 microns	6	440.00	2,640.00
35		pc	Magazine File Box, large	43	115.00	4,945.00
36		pc	Marker, permanent, bullet type, black	53	11.00	583.00
SUPPLIER ACCEPTANCE				REVIEW AND APPROVAL		
TERMS AND CONDITION ACCEPTED BY			DATE ACCEPTED	REVIEWED BY	A.S.A. LATHROP	
ORIGINAL PO RECEIVED BY			DATE RECEIVED	APPROVED BY	PRES. O.B. BUTALID	


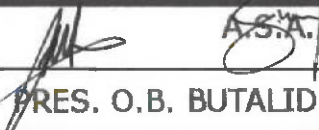
PURCHASE ORDER

Y - 717 (REV 01/92)

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
37		pc	Marker, permanent, bullet type, blue	39	11.00	429.00
38		pc	Marker, permanent, bullet type, red	31	11.00	341.00
39		pc	Marker, whiteboard, bullet type, black	58	22.50	1,305.00
40		pc	Marker, whiteboard, bullet type, blue	52	22.50	1,170.00
41		pc	Marker, whiteboard, bullet type, red	41	22.50	922.50
42		pad	Note pad, Post-it, 1.5 x 2	56	10.50	588.00
43		pad	Note pad, Post-it, 3 x 5	48	27.50	1,320.00
45		pad	Note Pad, stick-on, 50mm x 76mm (2"x3"), 100 sheets per pad	50	12.75	637.50
46		pad	Note Pad, stick-on, 76mm x 100mm (3"x4"), 100 sheets per pad	27	23.00	621.00
47		pad	Note Pad, stick-on, 76mm x 76mm (3"x3"), 100 sheets per pad	38	17.25	655.50
48		pack	Paper sticker, matte, A4, 10's	20	36.75	735.00
49		pc	Paper, Highlighter, Blue	16	13.75	220.00
50		pc	Paper, Highlighter, Green	15	13.75	206.25
51		pc	Paper, Highlighter, Orange	20	13.75	275.00
52		pc	Paper, Highlighter, Pink	16	13.75	220.00

SUPPLIER ACCEPTANCE

REVIEW AND APPROVAL

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PURCHASE ORDER

PO NO 298851

NY - 717 (REV 01/92)

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
53	pc		Paper, Highlighter, Yellow	29	13.75	398.75
54	ream		Paper, multi-purpose (copy) A4, 70 gsm, ultra white	665	189.00	125,685.00
55	ream		Paper, multi-purpose (copy) Legal, 70 gsm, ultra white	57	207.00	11,799.00
56	ream		Paper, multi-purpose (copy) A3, 70 gsm	9	313.00	2,817.00
57	ream		Paper, Newsprint, white, legal	15	138.00	2,070.00
58	pack		Paper, Photo, glossy, A4, 10's	52	55.00	2,860.00
59	pack		Paper, Specialty board, plain, white, 10's, A4 size	59	30.00	1,770.00
61	box		Pencil #1, 12's	4	45.00	180.00
62	box		Pencil, lead 0.5, with eraser, one (1) dozen per box	9	59.00	531.00
63	box		Plastic Paper Fastener, assorted colors	44	34.00	1,496.00
65	books		Record book, 150 pages	9	43.50	391.50
66	books		Record book, 200 pages	15	48.75	731.25
71	bundle		Ring Binder, 80 rings, plastic 32mm x 1.12m 10 pieces per bundle	8	457.25	3,658.00
73	box		Rubber band, 70mm min lay flat length (#18)	7	126.00	882.00
78	pack		Sign here flags	75	71.50	5,362.50
SUPPLIER ACCEPTANCE				REVIEW AND APPROVAL		
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				A.S.A. LATHROP		
ORIGINAL PO RECEIVED BY			DATE RECEIVED	APPROVED BY		
				PRES. O.B. BUTALID		

PURCHASE ORDER

Y - 717 (REV 01/92)

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
79	pc		Sign pen, black, liquidgel ink, 0.5mm, needle tip	128	21.00	2,688.00
80	pc		Sign pen, blue, liquidgel ink, 0.5mm, needle tip	87	21.00	1,827.00
81	pc		Sign pen, red, liquidgel ink, 0.5mm, needle tip	23	21.00	483.00
82	pc		Sign pen, green, liquidgel ink, 0.5mm, needle tip	19	22.00	418.00
83	pc		Stamp Pad	8	29.75	238.00
84	pc		Tape, double sided, tissue type 20mm	23	27.25	626.75
85	roll		Tape, masking, 48mm, 50 meters length	24	110.00	2,640.00
86	roll		Tape, packaging, 48mm, 50 meters length	41	28.75	1,178.75
93	pack		PVC Book binding cover, size A4-Clear, 20 sheet/pack	2	122.00	244.00
94	pack		PVC Book binding cover, size Long-Clear, 20 sheet/pack	2	132.00	264.00
95	btl		Stamp Pad ink, green, 50ml	6	21.00	126.00
96	btl		Stamp Pad ink, red, 50ml	6	21.00	126.00
97	pc		Folder, morocco, letter, 50 pieces per pack, specialty blue	101	10.00	1,010.00
98	pc		'Paper, bond, 80 gsm, letter size	25	186.00	4,650.00
99	roll		Laminating film rolls, 250 microns	1	1,017.00	1,017.00
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PURCHASE ORDER

Y - 717 (REV 01/92)



ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
100	pc		Stapler, with staple wire remover, standard size	2	88.00	176.00
102	pc		Paper, Highlighter, Yellow Green	5	13.75	68.75
103	bundle		Ring Binder, 80 rings, plastic 10mm, 10 pieces per bundle	5	122.00	610.00
104	pc		Clipboard, A4 with cover	20	94.00	1,880.00
107	pc		ID case with string	50	13.75	687.50
108	pc		Folder, Archfile 2", vertical	6	68.75	412.50
109	pc		Battery, 9V, Alkalline	3	216.50	649.50
112	pc		Certificate parchment holder, A4	20	34.50	690.00
						<u>267,828.00</u>

***** NOTHING FOLLOWS *****

NOTE: 12% VAT INCLUDED

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PRES. O.B. BUTALID